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<th>★ TASK ★</th>
<th>PROGRESS</th>
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<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
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<tr>
<td>GATHER EMPLOYMENT RECORDS, PERFORMANCE REPORTS, SECURITY CLEARANCE</td>
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<td>BUILD RESUME</td>
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<td>SHARE RESUME FOR FEEDBACK</td>
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<td>ADJUST RESUME</td>
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<td>BUILD LINKEDIN PROFILE</td>
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<tr>
<td>CONNECT WITH 5-10 PEOPLE EACH WEEK IN LINKEDIN</td>
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<td>FOLLOW 2 COMPANIES PER WEEK</td>
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<td>ASK FOR 2 LINKEDIN RECOMMENDATIONS</td>
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<td>NETWORK WITH 4 PREVIOUS COWORKERS, MENTORS, FRIENDS A MONTH</td>
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<td>RESEARCH COMPANIES AS YOU APPLY</td>
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<td>SEND 2 LETTERS/EMAILS TO NETWORK WEEKLY</td>
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